



REGIONAL COMPUTER AIDED DISPATCH AND RECORDS MANAGEMENT GOVERNANCE & PROPOSED INTERLOCAL AGREEMENT

Item 23

911 Emergency Response Advisory Committee Meeting

May 20, 2021



Interlocal Agreement

- Governance Framework provided by Federal Engineering
 - Step 1 in building a governance structure
 - Defines high-level topics from which a formal agreement can be developed
- Interlocal Agreement:
 - Define terms of stakeholder agency's relationship
 - Creates a governing body
 - Defines roles and responsibilities of for agencies involved



Interlocal Agreement Topics & Role of the 911 ERA Committee

- **Create a governing body** – *“Regional CAD/RMS Committee”*
 - Is CAD part of the new governance structure?
 - What roles and responsibilities does the new committee have?
 - How does the 911 ERA Committee interact with the new committee?
 - Which agencies can appoint members to the committee?
 - **Agreement/System Membership**
 - Membership “Types” – differing member types have differing roles
 - Do system “Users” have a role or membership on the committee?
 - **System “Ownership”**
 - The CAD is funded by the 911 Committee, but one (or more) agency(s) must hold the contract with the vendor selected through the RFP process.
 - Does the “system owner” have different responsibilities in the governance structure?
- **The 911 ERA Committee has planning and funding authority for the planned CAD system.**
 - **The Role of the 911 ERA Committee is to provide direction or take action within their authority to help form the governance structure for the planned CAD/RMS.**



Governance Timeline

- CAD/RMS/JMS RFP Schedule drives Governance Schedule
 - Governance Agreement should be in place prior to any agency signing a contract with selected vendor.
 - Current RFP Schedule: Complete Contract Negotiations end of November, sign contract in December 2021.
 - Goal is to have Governance Agreement Signed in November/December.
- Governance Kick-off: **May 21st, 2021**
 - Define stakeholder roles in building interlocal agreement
 - Introduce issues to be resolved
 - Set timeline for completion of agreement
- 911 ERA Committee Meeting, **July 15th, 2021** – Request or recommend action or direction from committee on Governance agreement
- 911 ERA Committee Meeting, **September 16th, 2021** – Present Draft Interlocal to committee. Possible Committee approval of draft.